



**SEPTEMBER 23, 2009 – DISTRICT LIBRARY
REGULAR MEETING, 7:00 PM**

MISSION

The mission of the Ann Arbor Public Schools, a world-class system of innovative teaching and learning, is to ensure each student realizes his or her aspirations while advancing the common good through a community dynamic distinguished by:

- Personalized learning that is curiosity driven, student directed, teacher inspired
- Challenging and provocative curriculum
- Individualized and group creative expression
- The nurturing of the human spirit
- Culturally congruent instruction
- Forging alliances with families and communities

We believe that...

- ...heritage shapes individual identity.
- ...all people have the right to learn without limits.
- ...a person's achievement can not be predetermined.
- ...we are strongest when working together.
- ...everyone can make a valuable contribution to society.
- ...environmental stewardship is our moral obligation.
- ...the dignity of each person deserves respect.
- ...racism is destructive.
- ...communication leads to understanding, understanding fosters relationships, and community is built on those relationships.
- ...we first create in ourselves what we seek to create in the world.
- ...all people deserve to live in a healthy, safe environment.
- ...diversity enriches a community.
- ...individual potential deserves fulfillment.
- ...all people have the innate desire for creative expression

STRATEGIC GOALS

- We will create a complete educational program featuring personalized learning that realizes student aspirations and meets international standards.
- We will develop and implement a personalized learning plan for each student.
- We will actualize the potential for excellence in all students through inspiration and support.
- We will ensure meaningful learning through effective teaching.
- We will implement a system to ensure continuous development of staff capacity.
- We will inform and engender trust and support from our constituents to accomplish our mission and objectives.
- We will create and maintain physical learning environments that enable us to fulfill our mission.
- We will ensure resources adequate to accomplish our mission and objectives.

2009/10 BOARD OF EDUCATION

Susan Baskett 330-0682 – baskett@aaps.k12.mi.us
 Randy Friedman 332-6031 – friedman@aaps.k12.mi.us
 Helen Gates-Bryant 665-4303 – gatesh@aaps.k12.mi.us
 Adam Hollier 313-418-0159 – hollier@aaps.k12.mi.us

Deb Mexicotte 677-1587 – mexicott@aaps.k12.mi.us
 Glenn Nelson 663-4849 – nelsong@aaps.k12.mi.us
 Irene Patalan 668-6246 – patalan@aaps.k12.mi.us

OFFICERS

Deb Mexicotte, President
 Glenn Nelson, Secretary

Irene Patalan, Vice President
 Randy Friedman, Treasurer

SUPERINTENDENT'S STAFF

Todd Roberts	<i>Superintendent</i>	994-2230	robertst@aaps.k12.mi.us
Robert Allen	<i>Deputy Superintendent for Operations</i>	994-2250	allenr@aaps.k12.mi.us
Dave Comsa	<i>Assistant Superintendent for Human Resources & Legal Services</i>	994-2283	comsad@aaps.k12.mi.us
Open	<i>Deputy Superintendent for Instruction</i>	994-2209	ziesemer@aaps.k12.mi.us
Randy Trent	<i>Executive Director of Physical Properties</i>	994-2118	trentr@aaps.k12.mi.us
Sara Aeschbach	<i>Director of Community Services</i>	994-2234	aeschbac@aaps.k12.mi.us
Liz Margolis	<i>Director of Communications</i>	994-2236	margolis@aaps.k12.mi.us
Larry Simpson	<i>Administrator for Student Intervention & Support Services</i>	994-2318	simpson@aaps.k12.mi.us
Joyce Hunter	<i>Administrator for Secondary Education</i>	994-2315	hunterj@aaps.k12.mi.us
Lee Ann Dickinson-Kelley	<i>Administrator for Elementary Education</i>	994-2252	dickinso@aaps.k12.mi.us

SCHEDULE FOR MEETINGS OF THE BOARD OF EDUCATION

JULY		JANUARY	
8	Organizational Meeting	6	Regular Meeting
		20	Regular Meeting
AUGUST		FEBRUARY	
19	Regular Meeting	3	Regular Meeting
		24	Regular Meeting
SEPTEMBER		MARCH	
2	Board Retreat	10	Regular Meeting
9	Regular Meeting	24	Regular Meeting
23	Regular Meeting		
OCTOBER		APRIL	
14	Regular Meeting	14	Regular Meeting
28	Regular Meeting	28	Regular Meeting
NOVEMBER		MAY	
11	Regular Meeting	12	Regular Meeting
		26	Regular Meeting
DECEMBER		JUNE	
2	Regular Meeting	9	Regular Meeting
16	Regular Meeting	23	Regular Meeting

The Ann Arbor Board of Education will provide necessary reasonable aids and services to individuals with disabilities who desire information regarding board meetings upon 72 hours notice. Individuals with disabilities requiring aids or services should contact the Ann Arbor Board of Education by writing or calling the following: Ann Arbor Board of Education, 2555 S. State Street, P.O. Box 1188, Ann Arbor, MI 48106 (734) 994-2232.

NON-DISCRIMINATION POLICY (2050): No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any educational program or activity available in any school on the basis of race, color, sex, religion, creed, political belief, age, national origin, linguistic and language differences, sexual orientation, gender identity, gender expression, socioeconomic status, height, weight, marital or familial status, or disability.



**SEPTEMBER 23, 2009 – DISTRICT LIBRARY
REGULAR MEETING, 7:00 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

INTRODUCTION OF NON-VOTING MEMBER AT THE TABLE

APPROVAL OF AGENDA

PUBLIC COMMENTARY

REPORTS

Associations – Youth Senate, BPSSG, AAPAC, PTOC, AAAA, AAEA

BOARD COMMITTEE REPORTS

Performance, Planning

INFORMATION

Approved Minutes of the 8/19/09 Regular Meeting, pp. 1-2
Summer Program Update – Hunter/Dickinson-Kelley
Millage Update

FIRST BRIEFING

09-031 Community Education and Recreation Catalog printing bid recommendation – Dishman, pp. 3-11
09-032 Adoption of Practical Assessment Exploration System (PAES) – Simpson, pp. 12-17

SECOND BRIEFING – scheduled for approval at this meeting

ACTION – CONSENT AGENDA – scheduled for approval at this meeting

Draft Minutes of the 9/9/09 Regular Meeting
Gift Offers – Osinski, p. 18

ACTION – BOARD ITEMS

Ratify AAEA Agreement, p. 19
MASB Voting Delegate Certification – Mexicotte p. 20

SUPERINTENDENT'S REPORT

ITEMS FOR AGENDA PLANNING, pp. 21-28

ITEMS FROM THE BOARD

ADJOURNMENT

THIS MEETING WILL BE BROADCAST LIVE ON CTN CH. 18
Replays: Thurs., 9/24 @ 1:30 PM, Sat., 9/26 @ 9:00 AM, Sun., 9/27 @ 2:00 PM



AUGUST 19, 2009 – DISTRICT LIBRARY

TENTATIVE EXECUTIVE SESSION, 5:30 PM – For the purpose of Negotiations and Attorney/Client Privilege

President Mexicotte called the meeting to order at 5:38 pm.

Present – Trustees Mexicotte, Baskett, Gates-Bryant, Patalan, Nelson

Trustee Gates-Bryant, supported by Vice President Patalan, moved to go recess to Executive Session immediately for the purpose of negotiations and attorney/client privilege. On roll call vote, the motion carried 5-0. Trustees Hollier and Friedman absent.

Recessed to Executive Session at 5:39pm

RESUME REGULAR MEETING, 7:00 PM

CALL TO ORDER

7:11pm

PLEDGE OF ALLEGIANCE

Trustee Hollier led the pledge

ROLL CALL

Present – Trustees Baskett, Gates-Bryant, Hollier, Mexicotte (President), Nelson (Secretary), Patalan (Vice President)

Absent – Trustee Friedman (Treasurer)

Present from Administration – Allen, Comsa, Trent, Osinski (Recorder)

INTRODUCTION OF NON-VOTING MEMBER AT THE TABLE

President Mexicotte introduced Dr. Todd Roberts, Superintendent of Schools.

APPROVAL OF AGENDA

Approved by consent.

PUBLIC COMMENTARY

None.

REPORTS

Associations – Youth Senate, BPSSG, AAPAC, PTOC, AAAA, AAEA

No reports.

BOARD COMMITTEE REPORTS

Performance – no meetings have been scheduled. Meeting schedule will be posted on the website.

Planning – Trustee Gates-Bryant reported that the committee met 8/18. They received bid recommendation for the Pioneer High School construction. Also received info on energy savings project. Reviewed meeting schedule. Meetings will continue on Tuesdays at 6:30 pm.

INFORMATION

Facilities Update

Mr. Trent provided an update on the CSIP projects. 97% of the bond budget has been authorized. Because bids came in 20%-25% lower than expected, many of the schools' wish list items were added. Renovations at Pioneer High School are underway.

FIRST BRIEFING**B04-222 – Pioneer Contractor Recommendations**

Mr. Trent reviewed the work that will be done at Pioneer and presented the bid award recommendations. This is the second to the last bid to be presented. The total contract is significantly below budget, even including alternates.

ACTION – CONSENT AGENDA – scheduled for approval at this meeting*Approval of Financial Institutions*

Vice President Patalan, supported by Trustee Nelson, moved to approve the Financial Institutions for deposit or investment of district funds for FY 2009/10 as presented. On roll call vote, the motion carried 6-0, Trustee Friedman absent.

Draft Minutes of the 7/8/09 Organizational Meeting

Vice President Patalan, supported by Trustee Nelson, moved to approve the minutes of the 7/8/09 Organizational Meeting as presented. On roll call vote, the motion carried, 6-0, Trustee Friedman absent.

Draft Minutes of the 6/10/09 Executive Session

Vice President Patalan, supported by Trustee Nelson, moved to approve the minutes of the 6/10/09 Executive Session as presented. On roll call vote, the motion carried, 6-0, Trustee Friedman absent.

Gift Offers

Vice President Patalan, supported by Trustee Nelson, moved to accept the gift offers as presented. On roll call vote, the motion carried, 6-0, Trustee Friedman absent.

ACTION – BOARD ITEMS*MASB Board of Directors Election*

Nelson offered comments in support of Gregory Peoples for MASB Board of Directors.

Trustee Nelson, supported by Trustee Gates-Bryant, moved to vote in support of Gregory Peoples for a 3-year term on the Region 7 MASB Board of Directors. Further, the Executive Secretary to the Board of Education is directed to complete and submit the electronic ballot. On roll call vote, the motion carried 6-0, Trustee Friedman absent.

SUPERINTENDENT'S REPORT

Dr. Roberts reported that 1600 students were served in summer programs this year. A full update to the board will be shared at the 9/23 meeting. Provided an update about the enhancement millage.

ITEMS FOR AGENDA PLANNING

Opening Day @ Pioneer on September 1, and Board Retreat September 2.

ITEMS FROM THE BOARD**ADJOURNMENT**

7:42 pm

MEMORANDUM

TO: Todd Roberts, Superintendent
FROM: Sara Aeschbach
RE: Award of Bid # 09-001-000 Annex# 09-031
Printing of Community Education & Recreation Catalogs
Date: 9/8/09

Attached please find a recommendation and bid tabulation from Donna Schultz Dishman for printing of the Community Education and Recreation Activity and Youth catalogs.

I concur with Ms. Dishman's recommendation to award the bid to Woodward Printing, 11 Means Dr. P.O Box 514, Platteville, WI 53818, and respectfully request Board of Education approval to proceed. This item will be presented to the Board as first briefing on September 23, 2009 with second briefing and action on the October 14, 2009 agenda.

MOTION

Moved by _____, supported by _____ to award Woodward Printing a contract in the amount not to exceed \$130,000 for printing the Community Education and Recreation Activity and Youth Catalogs for the 2009/10 and the 2010/11 school years.

MEMORANDUM

TO: Sara Aeschbach, Director, Rec&Ed
FROM: Donna Schultz Dishman
RE: Award of Bid # 09-001-000 Annex# 09-031
Printing of Community Education & Recreation Catalogs
Date: 9/8/09

Bid specifications for six issues (one full year of Rec/Ed activity catalogs and one full year of youth activity catalogs), along with the option to bid for two full years of the Community Education and Recreation Catalog were sent to the following printing vendors: Grand Blanc Printing, Grand River Printing & Imaging, Inco Graphics, Morning Star Publications, Media Solutions, Proforma Specialty, Michigan Minority Business Development Council and Minority Business Owners of Southeastern MI. This bid was also placed on the district website.

Responses were received from eight firms and tabulated as shown on the attached bid summary sheet. Woodward Printing submitted the lowest bid based on option 1 and on a combination of options 1 & 2. They were also the lowest bidder on our two year option. Based on the price submitted and reference checks, I am recommending that **Woodward Printing, 11 Means Dr., P.O. Box 514, Platteville, WI 53818, be awarded a two-year bid.** (Note: This overall bid is approximately \$7,000.00 lower than last year)

**Ann Arbor Public Schools
 BID# 09-001-0000 / Annax
 Bid Summary Sheet**

Service or Equipment requested: Printing of the Community Education and Recreation Catalog, published six times per year.
 Bid Opening Held: Friday, August 28, 2009 at 11:00am at Community Ed & Rec. Admin Work Area
 Bid Opened by: Denna Dishman Witnessed by: S. Aeschbach, C. Drago

Name of Company	Option #1 for 6 Catalogs (General & Youth)	Option #2 for 6 Catalogs (General & Youth)	Option #3 for 6 Catalogs (General & Youth)	Additional Copies	Additional	Minority Owned (Y/N)	Small Business? (Y/N)	Locally Owned? (Y/N)
	Cover+ 4 Int.pgs:50# White Offset Full Color Inside: 30# Newsprint 2 color	Cover+ 4 Int.pgs:50# White Offset Full Color Inside: 35# 80 Bright 2 color	(General & Youth) Specs vary by vendor	Avg. Cost per M (based on Option #1)	Misc Charges			
Woodward Printing Services 11 Means Drive Platteville, WI 53818	\$45,316.32**	\$57,230.22	No Bid	\$121.71	\$55/hr corrections	N	Y	N
* all options include saddlestitch & trim finish								
Grand Blanc Printing 9449 Holly Rd Grand Blanc, MI 48439	\$46,314.50	\$57,969.10	\$53,284.30	\$109.66	\$35/hr corrections	N	Y	N
* all options include glue & trim finish								
Grand River Printing 8455 Haggerty Rd Belleville MI 48111	\$48,005.54	\$64,124.94	No Bid	\$130.00	\$80/hr corrections Admit fuel surcharge may be added	Y	N	N
* all options include saddlestitch & trim finish								
Inco Graphics 222 West Ash Street Mason, MI 48854	\$48,870.00	\$82,630.00	No Bid	\$121.00	\$60/hr corrections	N	N	N
* all options include saddlestitch & trim finish								
Media Solutions 1005 Fairplains Greenville MI 48838	\$54,510.00	\$66,284.00	No Bid	\$93.78	\$60/hr corrections	N	Y	N
* all options include saddlestitch & trim finish								
cost may increase at anytime based on current price of paper								

Name of Company	Option #1 for 6 Catalogs	Option #2 for 6 Catalogs	Option #3 for 6 Catalogs	Additional Copies	Additional	Minority Owned (Y/N)	Small Business? (Y/N)	Locally Owned? (Y/N)
	Cover: 4 int. pgs: 50# White Offset Full Color Inside: 30# Newsprint 2 color	Cover: 4 int. pgs: 50# White Offset Full Color Inside: 35# 80 Bright 2 color	Specs vary by vendor	Avg. Cost per M (based on Option #1)	Misc Charges			
Action Printing	\$55,435.14	\$69,520.26	No Bid	\$135.56	\$85/hr corrections			
PO Box 19550 Fond du Lac, WI 54936-1955								
* all options include saddlesitch & trim finish								
Proforma Specialty	\$79,880.63	\$95,062.00	No Bid	\$166.52	\$60/hr corrections	Y	Y	N
PO Box 14005 Toledo, OH 43614								
* all options include saddlesitch & trim finish								
Office Depot	\$102,172.12	\$128,407.26	No Bid	\$211.68	\$77.50/hr corrections	N	N	N
17335 Haggerty Rd. Plymouth, MI 48168								
* all options include saddlesitch & trim finish								

**** Other Bids Mailed with no response or a "No Bid" response:**

Michigan Minority Business Development Council 30111 W Grand River Blvd Detroit, MI 48202-3011 No Response	Morning Star Publishing Company 711 West Picard Mt Pleasant, MI 48858 No Response	Minority Business Owners of Southeastern MI 211 Ferris, Suite 1 Ypsilanti, MI 48197 No Response
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Scheduled for Board Briefing:

September, 2009

Action:

**REQUEST FOR QUOTATION OR PROPOSAL (RFQ/RFP) INVITATION FOR BID
(THIS IS NOT AN ORDER)**

SEND BIDS TO:

 **ANN ARBOR PUBLIC SCHOOLS
Community Recreation & Education
1530 Eisenhower Place
Ann Arbor, Michigan 48108
ATTN: Donna Dishman, Rec & Ed**

Page 1 of 16

TO:

BID NUMBER: 09-001-000

Show this number in left hand lower corner of bid envelope and mark

"DO NOT OPEN IN MAIL ROOM"

We will not be responsible for lost or misplaced envelopes that are not properly marked

DATE OF ISSUE: 8/14//2009

BID DUE DATE/TIME: 8/27/2009 by 5:00 pm

**DATE/TIME OF BID OPENING 8/28/2009
10:00 am**

PLACE: Rec/Ed Small Conference Room

1530 Eisenhower Place

Ann Arbor, MI 48108

NOTE: FOR BID RESULTS AND AWARDS, CONTACT:

NAME: Donna Dishman PHONE: 734-994-2300 Ext. 53223

NOTICE: LATE BIDS WILL NOT BE CONSIDERED FOR AWARD

Please quote itemized prices and delivery dates. F.O.B. DESTINATION, Ann Arbor, MI. Original copy must be returned to us properly completed, duplicate to be retained for your file. The right is reserved by the Board of Education to reject any or all quotations. Unless otherwise stated, we assume you will accept an order for any item quoted. Prices must be firm for ninety (90) days from the presentation of the bid. If you are unable to perform as specified and are authorized to offer a substitute, brands must be clearly stated (please provide pictorial description of substituted items). This bid form is the ONE and ONLY form that will be accepted as valid unless otherwise indicated. **ADDITIONAL TERMS AND CONDITIONS ARE PRINTED ON THE FOLLOWING PAGE, ARE INCORPORATED BY REFERENCE INTO THIS DOCUMENT, AND SHALL APPLY TO ALL AGREEMENTS WITH THE PUBLIC SCHOOLS OF THE CITY OF ANN ARBOR. THIS RFQ, THE ATTACHED ADDITIONAL TERMS AND CONDITIONS, THE PURCHASE ORDER, THE BID SPECIFICATIONS ISSUED BY THE PUBLIC SCHOOLS OF THE CITY OF ANN ARBOR AND THE BID DOCUMENTS FROM THE BIDDER WHOSE SIGNATURE APPEARS BELOW SHALL CONSTITUTE THE ENTIRE CONTRACT BETWEEN THE PUBLIC SCHOOLS OF THE CITY OF ANN ARBOR AND THE BIDDER WITH RESPECT TO THE SUBJECT MATTER HEREOF.**

() Bid Bond Required. See Additional Terms & Conditions, Item #13.

PUBLIC SCHOOLS OF THE CITY OF ANN ARBOR

By: _____

Donna Dishman

Its: Coordinator Administrative Services

Brief Description of Bid Item/s and Specifications:

Community Education and Recreation Catalogs: Printing/Bundling/Delivery of (6) Catalogs beginning with Winter 2010 Issue. See attached list for complete bid specifications.

*****FOR BIDDER USE ONLY*****

NOTICE: Bidders are requested to answer the RFQ with either a Bid or a "NO BID".

Kirk Frederick
Signature

TERMS: PROMPT PAYMENT DISCOUNTS ARE ENCOURAGED.

2 % discount if payment is made within 2 days after delivery and receipt of correct invoicing.

() Yes (X) No If your company is awarded all or part of this bid, will you extend these bid prices on the same terms and conditions to other units of government within Washtenaw County?

Name (print or type) Title
Kirk Frederick, Sales Manager

Company or Corporation
408-348-2817 8/26/09
Telephone Number Date

(X) Yes () No Small Business (see definition below)
() Yes (X) No Minority Business (see definition below)

Definitions - The following definitions, used by the Ann Arbor Public Schools, for minority and small business, are the same as used by the State of Michigan, reference Executive Directive 1976-4.

(1) Minority Business - A Minority Business is defined as a business that is at least 51% owned by females, persons of a national origin minority group (e.g.: African-American, Alaskan, Middle Eastern, Eskimo, Hispanic, Native American), or qualified as a small business as established below.

(2) Business Category	# of Employees	Annual Gross Sales
Manufacturing	75	Not to exceed \$15,000,000 over 3 years
Service	50	Not to exceed \$3,000,000 over 3 years
Wholesale/Retail	20	Not to exceed \$3,000,000 over 3 years
Multiple Trade Cont.	30	Not to exceed \$6,000,000 over 3 years
Special Trade	15	Not to exceed \$3,000,000 over 3 years
Highway Construction	N/A	Not to exceed \$250,000 in previous year

2010 PRINT BID for the Ann Arbor Public Schools Community Education & Recreation Catalogs

Bid for Catalogs (A-F) are due by 5:00pm on August 27, 2009
For more information or questions contact: Donna Dishman , ext. 53223
Mail to REC & ED 2009 BID, Attn: Donna Dishman • 1530 Eisenhower Place • Ann Arbor, MI 48108

GENERAL CATALOG	PAGES	SIZE	QUANTITY	TO PRINTER	TO REC/ED OFFICE	TO POST OFFICE
Catalog A: Winter 2010	64	8x10.5	80,000**	12/2/09	12/14/09	12/29/08
Catalog B: Spring 2010	64	8x10.5	80,000**	3/17/10	3/29/10	3/29/10
Catalog C: Summer 2010	64	8x10.5	80,000**	5/04/10	5/17/10	5/17/10
Catalog D: Fall 2010	64	8x10.5	80,000**	8/17/10	8/30/10	8/30/10

**** Approximate quantity, based on actual carrier route numbers each issue**

Option #1 COVER: 4 color 50# white offset INSIDE: 30# newsprint, 2 color (black & 1 PMS), four 4-color interior pages
Option #2 COVER: 4 color 50# white offset INSIDE: 35# 80 Bright, 2 color (black & 1PMS), four 4-color interior pages

Artwork: Adobe Acrobat PDF, original Mac file Adobe InDesign available upon request

Binding: Fold, trim and glue or saddlestitch

Mailing: Printer is responsible for the printing, labeling, bundling/boxing and delivery of the catalog to the Post office.
Printer will determine the appropriate carrier route, pre-sort and number of catalogs needed for home delivery to all Ann Arbor residents. Printer will use AAPS bulk permit with postage paid by REC & ED. The remaining copies must be packaged and labeled as directed by distribution sheet from the REC & ED office.

Delivery: 75,000 copies are delivered to the main Post Office (Stadium Blvd), 5,000 copies are delivered to the AAPS Warehouse (2555 S. State) and the remaining copies delivered to REC & ED office (1530 Eisenhower Pl.).
Printer is responsible for delivery to specified locations and unloading catalogs.

Pricing: Please provide the following

1. An itemized and total cost for each issue and the cost to print additional catalogs per thousand.
2. The cost of additional sets of 4-color pages
3. Costs/hourly rates for any additional file corrections/revisions.
4. A floor sheet or other suggestions we should consider as a 3rd option
5. We are encouraging vendors to submit pricing using the option #1 specs that will cover two full years of our catalog production

YOUTH CATALOG	# PAGES	SIZE	QUANTITY	TO REC/ED OFFICE	TO PRINTER
Catalog E: Youth Summer Camps	48	8x10.5	20,000**	TBD	TBD: Between catalog A & B
Catalog F: Youth Fall Classes	32/40/48	8x10.5	20,000**	TBD	TBD: After catalog D

**** Approximate quantity, based on school enrollment each issue**

Option #1 COVER: 4 color 50# white offset INSIDE: 30# newsprint, 2 color (black & 1 PMS) four 4-color interior pgs
Option #2 COVER: 4 color 50# white offset INSIDE: 35# 80 Bright, 2 color (black & 1PMS), four 4-color interior pgs

Artwork: Adobe Acrobat PDF, original Mac file Adobe InDesign available upon request

Binding: Fold, trim and glue *Saddle Stitch*

Delivery: Printer is responsible for the printing, labeling, bundling/boxing and delivery of the youth catalog as directed by the distribution sheet from the REC & ED office 18,000 delivered to the AAPS Warehouse (2555 S. State), the remainder delivered to REC & ED office (1530 Eisenhower Pl.). Printer is responsible for delivery to specified locations and unloading catalogs.

Pricing: Please provide the following

1. An itemized and total cost for each issue and the cost to print additional catalogs per thousand.
2. If you have a floor sheet or other suggestions we should consider as a 3rd option.
3. We are encouraging vendors to submit pricing using the option #1 specs that will cover two full years of our catalog production

* A quotes are bid with 4 pages of 50# offset in the center of the catalogs.

Ann Arbor Public Schools Total Bid Amount Summary Sheet

2010 Community Education and Recreation Catalogs

<u>Item</u>	<u>Catalog Bid</u>	<u>Addtl. Cost/M</u>	<u>Cost/Hrly Rates for corrections</u>
1. Bid Option #1 (A-D) 64 page Catalog \$ <u>55/HR</u>	\$ <u>9,160.⁰¹</u>		\$ <u>121.⁷¹</u>
2. Bid Option #2 (A-D) 64 page Catalog \$ <u>55/HR</u>	\$ <u>12,308.⁵³</u>		\$ <u>162.²⁰</u>
3. Bid Option #3* (A-D) 64 page Catalog \$ _____	\$ _____		\$ _____

(Detailed specs must be included with all alternate options)*

4. Bid Option: 2 Year Pricing (A-D) 64 pg Catalog \$ + 4% \$ + 4%
 \$ 55/HR
 (We are encouraging vendors to submit pricing using the option #1 specs that will cover two full years of our catalog production)

	48 Pages	40 Pgs	48 Pgs	40 Pgs
32 Pgs Bid Option #1 (E-F) 48/40 page Catalog \$ <u>2,992.⁰¹</u>	\$ <u>3,404.⁰⁴</u>	\$ <u>3,177.²⁴</u>	\$ <u>3,404.⁰⁴</u>	\$ <u>3,177.²⁴</u>
32 Pgs Bid Option #2 (E-F) 48/40 page Catalog \$ <u>3,345.²²</u>	\$ <u>3,998.⁰⁵</u>	\$ <u>3,650.⁵⁵</u>	\$ <u>3,998.⁰⁵</u>	\$ <u>3,650.⁵⁵</u>
3. Bid Option #3* (E-F) 48/40 page Catalog \$ _____	\$ _____	\$ _____	\$ _____	\$ _____

4. Bid Option: 2 Year Pricing (E-F) 64 pg Catalog \$ + 4% \$ + 4%
 \$ + 4%
 (We are encouraging vendors to submit pricing using the option #1 specs that will cover two full years of our catalog production)

All specifications have been included/attached: yes no
 If "no" is checked, attach a written explanation to this page.

We hereby certify that the Bid Amounts listed above are true and correct. Our company will honor this amount even in error. All Bid Amounts MUST be reflected on this and the attached bid sheets.

Name Kirk Friedericks Signature Kirk Friedericks
 Authorized Company Representative

Vendor Woodward Printing Services

Address 11 means Drive

Plattsville, WI 53818

Email KFriederick@wcinet.com

Phone 608-348-2817

Fax 608-348-2816

Current Date 8.26.09



Ann Arbor Public Schools
 2555 South State Street
 Ann Arbor, MI 48104-6713

Student Intervention & Support Services

Larry Simpson, Administrator
simpson@aaps.k12.mi.us
 Phone: 734.994.2318
 Fax: 734.994.1826

TO: Dr. Todd Roberts, Superintendent

FROM: Larry D. Simpson, Administrator for Student Intervention and Support Services

SUBJECT: Adoption of Practical Assessment Exploration System (PAES) for Secondary Self-Contained SISS Programs

Date: September 18, 2009

I am recommending the adoption of the Practical Assessment Exploration System (PAES) for use at all six secondary self-contained SISS programs (Huron, Pioneer, Skyline, Forsythe, Slauson, and Clague). This system, in conjunction with Career Cruising already in place, will provide a holistic, comprehensive vocational evaluation program that offers students with disabilities the opportunity to develop realistic employment goals through a better understanding of their personality, interest, skills and abilities.

Attached is a report detailing the rationale for the purchase of this program, implementation and transition plan, along with evaluative goals.

The total cost of the program is \$136,318, which includes six complete sets, unpacking and set up at each location, along with 2 days of in-service training at one location. Funding will be granted through ARRA.

MOTION

Moved by _____, supported by _____, to approve the purchase of the Practical Assessment Exploration System (PAES) from Talent Assessment, Inc. in the total amount of \$136,318.00.

TALENT ASSESSMENT, INC.
P. O. Box 5087
Jacksonville, FL 32244
1-800-634-1472
FAX 1-904-292-9371

PROFORMA INVOICE

Date: July 23, 2009

To: Mr. Larry Simpson
 I Director Student Intervention & Support Services
 Ann Arbor Public Schools
 2555 S. State Street
 Ann Arbor, MI 48104

From: Ben P. Borden, President

Re: Proforma Invoice

3 Complete PAES Work Development Systems
 (For Huron, Pioneer, Skyline High Schools)

System #1		\$21,900.00
System #2 & 3	\$20,900.00 Each	\$41,800.00

3 Complete PAES-Job Talk Work Development Systems
 (For Forsythe, Slauson, Clague Middle Schools)

System #1		\$21,900.00
System #2 & 3	\$20,900.00 Each	\$41,800.00

Total for High Schools	\$63,700.00
Total for Middle Schools	<u>\$63,700.00</u>

\$127,400.00

Shipping and Handling	<u>\$8,918.00</u>
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Grand Total	\$136,318.00
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Includes unpacking and Setup of all at each location and 2 days of in-service training at one location..

RATIONALE FOR PURCHASE OF PRACTICAL ASSESSMENT EXPLORATION SYSTEM (PAES)

I. Introduction

The purpose of this purchase is to develop and implement a system wide career awareness/vocational assessment program utilizing the **Practical Assessment Exploration System (PAES)** with our current Career Cruising; The Complete Career Guidance System. We would like to implement the PAES program in SISS Self-Contained Programs in 3 Middle Schools and our 3 Comprehensive High Schools. Students with disabilities have an increased risk of dropping out of high school therefore schools across the country are shifting the culture of high schools and attempting to improve student outcomes. Building supportive relationships around struggling learners is a key to student achievement and school completion. Utilizing **PAES** and **Career Cruising** we will provide a holistic, comprehensive vocational evaluation program that offers students with disabilities the opportunity to develop realistic employment goals and obtain personal satisfaction through a better understanding of their personality, interest, skills, and abilities. In the Individuals with Disabilities Education Improvement Act (IDEA) of 2004, Congress required that all students with disabilities receive transition services no later than age 16. Individual transition planning was maintained as part of the Individual Education Program (IEP) with planning being based on the assessed academic, developmental, and functional needs of the student, taking into account the student's strengths, preferences, and interest.

The **PAES** program is a hands-on curriculum that provides for assessment in basic generalized vocational skills such as, best learning methods, aptitudes, work interests, work competitiveness, work behaviors and many essential skills. The program includes a **Money Manager** component that provides a unique approach for integrating positive behaviors in the classroom while teaching money management skills and responsibility for one's actions. The **PAES** program simultaneously provides for assessment, training and exploration in basic vocational, work skills and money management with emphasis on comprehensive curriculum work in five basic career development areas: **Business/Marketing, Consumer/Science, Computer/Technology, Construction/Industrial and Processing/Production**. Each area has a comprehensive array of tasks for the students to perform. The instructor monitors the tasks and provides feedback and assistance where needed. Students are encouraged to become as independent as possible and are rewarded for their progress. Students completing **PAES** have a thorough knowledge of many skills and have a better understanding of the real working world and money management. A comprehensive report is developed once a student has finished **PAES**. This report can easily be used to develop Career Development Plans, School-to-Work Plans, IEPs and Transition Plans.

PAES is a comprehensive curriculum that provides:

- Training in basic generalized vocational and life skills that relate to almost every type of career. Skills needed for vocational training, placement, and independent living.
- Exploration through **HANDS-ON** experience providing real and meaningful career information and knowledge of what they can do.
- Assessment of basic generalized skills, determining: Interest, Aptitudes, Competitiveness, Work Behavior, and Best Teaching Methods.
- Assesses and trains proper work behaviors, eliminating many barriers to successful job placement.

In addition to the PAES program, we would continue the use of Career Cruising, currently implemented a district-wide career guidance system. This assessment tool enables the guidance to make recommendations for guiding students and parents set career goals related to their Educational Development Plan (EDP). The purpose of the EDP is to assist students in developing an on-going record of career planning that will guide them in taking effective steps. The Career Cruising is an Internet-based career exploration and planning for students to explore career and college options and develop a career plan. Career Cruising can be accessed from school, from home and wherever the student has access to the Internet. Currently, Career Cruising features includes:

- Interest and Skills Assessment—to help students identify suitable career options based on their interest and skills
- Career Profile—up-to-date information on hundreds of different occupations, including direct links between careers and college programs.
- Multimedia Interviews—interviews with real people in each occupation, which add depth and realism to career options
- College and Financial Aid Information—comprehensive college and financial aid information, with a number of useful search tools.
- Electronic EDP Tool—available online, so students can develop their education and career plans from wherever they access Career Cruising.
- Resume Builder—integrated with the portfolio to help students format and print professional-looking resumes quickly and easily.

Guidance Counselors utilizes the results from the Career Cruising to provide a progression of planning activities and goals as the students advance from one grade to the next. The purchase of the PAES program would enhance the students' continuous improvement of vocational skills. Thus, their improvement in the school setting would later enhance their continuous improvement performance related to their efficiency, innovation, and performance and safety and employment sustainability.

We are proposing that we implement an assessment system that is school-based and which will produce usable information for appropriate transition planning. This would involve the Guidance Counselor, Transition Coordinator and teacher(s) who are familiar with the student and who are involved in the Educational Development Plan of the student and the instructional programs. PAES is an alternative transitional evaluation system that utilizes authentic, dynamic and curriculum embedded methods to assess the vocational skills, career interests and work behaviors of the students. The PAES' assessment program will provide information conducive to appropriate transition planning. These evaluations will exceed the State and Federal requirements for Level I and Level II vocational evaluations. Level I Vocational Assessments are usually provided to all students with disabilities in preparation for transition. At this level of assessment, all prior assessments documents are reviewed to gather information about aptitudes, achievement, interests, learning style, behavior interpersonal skills, and adaptive behavior. These are then interpreted within the context of vocational planning. Level II Vocational Assessments are conducted for the specific purpose of developing vocational or prevocational goals for the transition planning process. These assessments, however, tend to gather information about visual, auditory, and tactile perceptions, learning styles, aptitudes and interest. Career interest inventories and perceptual aptitude test are examples of instruments used for Level II assessments. As educators, we take pride in outcome statistics about the percentage or number of students placed into integrated competitive employment upon graduation or school exiting. When reconceptualizing our approaches to supporting individuals with disabilities, we must think in terms of the long-term employment of our students and prepare them for both the process of career decision-making and the tremendous changes that will occur in the way business is conducted in the 21st century.

II. Project Narrative

In an effort to provide transition services such as vocational/career education, transitional assessment and work exploration for high school students, the PAES Program will be implemented as the major component of a career awareness program in the high school setting. The PAES/career awareness Program will have four components: career awareness, money management, vocational assessment, and job exploration. Each component is interwoven and interdependent on the other components.

The major objectives of the PAES/career awareness program will be:

1. To assess the student's vocational skills, work competitiveness, work behaviors and work interests.
2. To increase the student's awareness and knowledge of the world of work.
3. To increase the student's awareness of his/her career interests.
4. To increase the student's awareness of his/her strengths and weaknesses.
5. To train the student in vocational/work skills to improve his/her opportunities to become successfully employed.

The PAES/career awareness program will utilize three different strategies in meeting its objectives. The primary strategies will be:

1. Implementation of the PAES' assessment system to evaluate the student's vocational/work skills and work interest in a job likes atmosphere.
2. Classroom instruction about the world of work using a variety of career curriculum materials.
3. Job exploration in a variety of settings.

Each student participating in the PAES/career awareness program will have an IEP, EDP, and Transition Planning Inventory to assist the student in reaching his or her post-secondary outcome/plan. The student will participate in a variety of career preparation activities. A typical weekly schedule could include:

Monday:	Instruction in career awareness
Tuesday:	PAES
Wednesday:	PAES
Thursday:	PAES
Friday:	Job shadowing various businesses

III. Evaluation

The implementation of the PAES/career awareness program in Ann Arbor Pioneer High School will increase its compliance with State and Federal mandates requiring vocational assessments and transition services.

The major goals of the PAES/career awareness program are as follows:

1. The students, through participation in the PAES/career awareness program will have more knowledge about his/her strengths/weaknesses, career interests, work competitiveness and an improved score on his/her posttest will demonstrate work behaviors and will be demonstrated by an improved score on his/her posttest.
2. The student's IEP team, utilizing the PAES' assessment data, will develop more appropriate transition plans based upon the student's needs, interests and preferences.
3. The teachers, through the training in the PAES' assessment system, will become more knowledgeable about the transitional skills students need to be taught.
4. The student's parents, utilizing PAES' assessment data, will become more knowledgeable about PAES'.
5. The student's parents will form better partnerships with the schools in helping their child develop the necessary vocational/functional skills for successful employment.
6. The implementation of the PAES/career awareness program will increase the collaboration between special education teachers and vocational education teachers.
7. The students, through participation in the PAES/career awareness program, will make better connections between school and the world of work. This should result in better student achievement, better student discipline and more students graduating which is congruent with the Michigan Transition Outcomes Project (MI-TOP) goals and objectives.
8. PAES Parent/Teacher Questionnaires and the students' posttests, respectively, will evaluate PAES goals.



Ann Arbor Public Schools

2555 South State Street
Ann Arbor, MI 48104

Board of Education

Phone: (734) 994-2232
Fax: (734) 994-2414

MEMORANDUM

TO: Todd Roberts
FROM: Amy Osinski
DATE: 9/18/2009
RE: Gift Offers

The gift offers below have been reviewed and are recommended for acceptance by the Board.

<i>Donor name</i>	<i>Gift</i>	<i>Donation To</i>
Laura Curtis	Multicultural artifacts and materials	Ann Arbor Open
Women of the Moose Ann Arbor #890, c/o Pat Sadler	School supplies	Mitchell Elementary



Ann Arbor Public Schools

2555 South State Street
Ann Arbor, MI 48104
734.994.2230

Dr. Todd Roberts

Superintendent of Schools
robertst@aaps.k12.mi.us

MEMORANDUM

TO: President Deb Mexicotte
Board of Education Trustees

FROM: Dr. Todd Roberts

DATE: September 18, 2009

SUBJECT: Ratify Ann Arbor Education Association Agreement

MOTION

Moved by _____, supported by _____, to approve the agreement between the Ann Arbor Public Schools Board of Education and the Ann Arbor Education Association bargaining unit as recommended by the Superintendent.



Ann Arbor Public Schools

2555 South State Street
Ann Arbor, MI 48104

Board of Education

Phone: (734) 994-2232
Fax: (734) 994-2414

MEMORANDUM

TO: Board of Education Trustees

FROM: Deb Mexicotte

DATE: September 18, 2009

SUBJECT: MASB Voting Delegates

The MASB Delegate Assembly is made up of at least one voting delegate from each of the school districts in the state. The Delegate Assembly provides direction to the Association, its officers and committees through the adoption of resolutions. All resolutions adopted by the Delegate Assembly become the official position of MASB as interpreted and pursued by the Board of Directors. The Delegate Assembly also may vote on proposals to amend the MASB Articles of Incorporation and Bylaws.

Voting Delegates must be certified by the Board in advance of the Delegate Assembly, which will take place October 22 at the Lansing Center.

MOTION

Moved by _____, supported by _____, to certify the following Trustees as MASB Voting Delegates representing the Ann Arbor Public Schools at the Delegate Assembly on October 22 at the Lansing Center: Adam Hollier, Susan Baskett, Ircne Patalan. Further, the Board directs the Executive Secretary to the Board, Amy Osinski, to register the Delegates with MASB prior to the October 22 meeting.

AGENDA PLANNER

October 6, 2009	Planning Committee, 6:30 PM @ Balas
October 14, 2009	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM <i>CELEBRATION OF EXCELLENCE</i> <i>STUDENT PERFORMANCE</i> <i>SPECIAL RECOGNITIONS</i>
	Information: Rising Scholars Program
	First Briefing:
	Second Briefing/Action: 09-031 Community Education and recreation Catalog printing bid 09-032 Career & Vocational Education Assessment Materials
October 20, 2009 (Tuesday)	New Employee Reception, 4-6pm @ Campus Inn
October 28, 2009	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM <i>CELEBRATION OF EXCELLENCE</i> <i>STUDENT PERFORMANCE</i> <i>SPECIAL RECOGNITIONS</i>
	Information:
	First Briefing: HRS Update
	Second Briefing/Action:
November 3, 2009 (TENTATIVE)	Planning Committee, 6:30 PM
November 18, 2009 (Library is closed 11/11 day)	Executive Session – Informal Superintendent Evaluation, 5:30 PM REGULAR MEETING – TBD, 7:00 PM STUDENT PERFORMANCE – Thurston 5th Grade Choir – Yael Rothfeld
	Information:
	First Briefing: 1 st Quarter Financial Report
	Second Briefing/Action:
November 24, 2009	Planning Committee, 6:30 PM

AGENDA PLANNER

December 2, 2009 **REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM**
CELEBRATION OF EXCELLENCE
STUDENT PERFORMANCE
SPECIAL RECOGNITIONS

Information:

First Briefing:

2008/09 Annual Financial Report
 09/10 Grant Awards
 09/10 AAPSEF Grant Awards

Second Briefing/Action:

1st Quarter Financial Report

December 8, 2009 **Planning Committee, 6:30 PM**

December 16, 2009 **REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM**
CELEBRATION OF EXCELLENCE
STUDENT PERFORMANCE
SPECIAL RECOGNITIONS

Information:

First Briefing:

Second Briefing/Action:

2008/09 Annual Financial Report
 09/10 Grant Awards
 09/10 AAPSEF Grant Awards

January 6, 2010 **REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM**
CELEBRATION OF EXCELLENCE
STUDENT PERFORMANCE
SPECIAL RECOGNITIONS

Information:

First Briefing:

Second Briefing/Action:

January 12, 2010 **Planning Committee, 6:30 PM**

AGENDA PLANNER

January 20, 2010	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM CELEBRATION OF EXCELLENCE STUDENT PERFORMANCE SPECIAL RECOGNITIONS
	Information: HRS Update
	First Briefing:
	Second Briefing/Action:
January 26, 2010	Planning Committee, 6:30 PM
February 3, 2010	Executive Session – Informal Superintendent Evaluation, 5:30 PM REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM CELEBRATION OF EXCELLENCE STUDENT PERFORMANCE SPECIAL RECOGNITIONS
	Information: WISD Board Candidate Review
	First Briefing:
	Second Briefing/Action:
February 16, 2010	Planning Committee, 6:30 PM
February 24, 2010	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM
	Information:
	First Briefing:
	Second Briefing/Action:
March 2, 2010	Planning Committee, 6:30 PM

AGENDA PLANNER

March 10, 2010	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM <i>CELEBRATION OF EXCELLENCE</i> <i>STUDENT PERFORMANCE</i> <i>SPECIAL RECOGNITIONS</i>
	Information: First Briefing: 2 nd Quarter Financial Report Second Briefing/Action:
March 16, 2010	Planning Committee, 6:30 PM
March 24, 2010	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM <i>CELEBRATION OF EXCELLENCE</i> <i>STUDENT PERFORMANCE</i> <i>SPECIAL RECOGNITIONS</i>
	Information: First Briefing: Second Briefing/Action: 2 nd Quarter Financial Report
April 6, 2010	Planning Committee, 6:30 PM
April 14, 2010	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM <i>CELEBRATION OF EXCELLENCE</i> STUDENT PERFORMANCE – 5th Grade Chorus, Beth McNally <i>SPECIAL RECOGNITIONS</i>
	Information: First Briefing: Second Briefing/Action:
April 20, 2009	Planning Committee, 6:30 PM

AGENDA PLANNER

April 28, 2010 **REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM**
CELEBRATION OF EXCELLENCE
STUDENT PERFORMANCE
SPECIAL RECOGNITIONS

Information:

HRS Update

First Briefing:

Approve Notice Calling for Public Hearing of the Budget

Second Briefing/Action:

May 4, 2010 **Planning Committee, 6:30 PM**

AGENDA PLANNER

May 12, 2010	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM <i>CELEBRATION OF EXCELLENCE</i> <i>STUDENT PERFORMANCE</i> <i>SPECIAL RECOGNITIONS</i>
	Information:
	First Briefing: Textbook Adoptions 3 rd Quarter Financial Report WISD Budget
	Second Briefing/Action:
May 18, 2010	Retirement Dinner, 6pm @ Campus Inn
May 26, 2010	REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM <i>CELEBRATION OF EXCELLENCE</i> <i>STUDENT PERFORMANCE</i> <i>SPECIAL RECOGNITIONS</i>
	<i>PUBLIC HEARING OF THE 2010/11 BUDGET</i>
	Information:
	First Briefing: 2010/11 Budget
	Second Briefing/Action: 3 rd Quarter Financial Report Textbook Adoptions WISD Budget
June 1, 2010	Tentative CHS Graduation (or June 8)
June 2, 2010	Huron Graduation
June 3, 2010	Pioneer Graduation
June 7, 2010	Stone Graduation

AGENDA PLANNER

June 9, 2010 **Executive Session – Formal Superintendent Evaluation, 5:30 PM**
REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM
CELEBRATION OF EXCELLENCE
STUDENT PERFORMANCE
SPECIAL RECOGNITIONS

Information:

First Briefing:

Second Briefing/Action:
 2010/11 Budget

June 15, 2010 **Planning Committee, 6:30 PM**
June 23, 2010 **REGULAR MEETING – DOWNTOWN LIBRARY, 7:00 PM**

Information:

First Briefing:

Second Briefing/Action:

ITEMS FOR AGENDA PLANNING

INFORMATION ITEMS REQUESTED

<i>Item</i>	<i>Date Requested</i>	<i>Anticipated Completion Date</i>	<i>Date Completed</i>
PowerSchool parent portal training plan			
Current and proposed K-12 Health Curriculum			
Cost benefit analysis of hiring a grant writer or sharing grant writer between districts,			
Review all district homepages for use as marketing tool			
Benchmark Marketing budgets			
Results and recommendations from Security Analysis			
Put positive information on website			
Student Achievement Data in graphical form with narrative			
MEAP statistics comparing state vs, national; district vs, state over time and district vs, benchmark districts			
What is administration doing with benchmarking			
Present new choices to the board with regard to elementary student achievement			
What is total amount spent for Professional Development		10/1/08	
Information about the algebra assessment test,			

AGENDA PLANNER

What is Huron's policy for addressing students in hallway?			
Follow-up from HR study session	1/21/09		
Customer Service surveys update	2/4/09		

POLICIES PENDING

Title	Person / Dept. Responsible	Next Step	Committee Assigned	Anticipated Completion Date	Date Completed
Textbook Adoption	Hunter	Department Review	Perf		
Middle School Tardy & Attendance	Hunter	Committee Review	Perf	April 09	
6120 Pilot Projects/Innovation	Instruction	Department Review	Perf		
7220 Parent & Booster Organizations	Margolis/ Cartwright	Department Review	Perf		
3000 & 4000 Series	BOE	Sunset Review	Plan		
5550 Chronic Health Conditions	Admin	Sunset Review	Plan		
7800 Parental Involvement	Admin	Sunset Review	Perf		
Review of Naming Policy	Margolis	Committee Review	Perf		

2008

January							February							March						
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2009

January							February							March							
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July							August							September						
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October							November							December						
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18	19	20	21	22	23	24	16	17	18	19	20	21	22	21	22	23	24	25	26	27
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