

ANN ARBOR PUBLIC SCHOOLS WORK-BASED EDUCATION AGREEMENT

EMPLOYER _____ (Name of Company) ADDRESS _____ CITY _____ ZIP _____ TELEPHONE _____ SUPERVISOR _____ (First and Last Name) TRAINEE'S JOB TITLE _____ RATE OF PAY _____ PROGRAM STARTING DATE _____ PROGRAM ENDING DATE _____ WORKER'S COMPENSATION Yes No MAXIMUM WORK HOURS PER WEEK _____	STUDENT TRAINEE _____ ADDRESS _____ CITY _____ ZIP _____ TELEPHONE _____ DATE OF BIRTH _____ AGE _____ STUDENT NO. _____ GRADE _____ SOC. SEC. NO. _____ COORDINATOR Brown/Eisley O.E. CODE _____ SCHOOL _____ HURON _____ CAREER GOAL _____ COE Work Experience Internship Other
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<h3 style="text-align: center;">JOB TRAINING AND WORK ACTIVITIES</h3> Primary Duties: _____ _____ _____ _____ _____ Other Duties: _____ _____ _____ _____ _____ _____	<h3 style="text-align: center;">IN SCHOOL CLASS SCHEDULE</h3> Related Instruction: 1st Semester _____ 2nd Semester _____ Balance of School Schedule: 1st _____ 2nd _____ 3rd _____ 4th _____ 5th _____ 6th _____ 7th _____ <table border="0" style="width: 100%;"> <tr> <td style="width: 40%; text-align: center;">Preparatory Class</td> <td style="width: 20%;"></td> <td style="width: 40%; text-align: center;">Completion Date</td> </tr> <tr> <td style="border-top: 1px solid black;"></td> <td></td> <td style="border-top: 1px solid black;"></td> </tr> </table>	Preparatory Class		Completion Date			
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EMPLOYER'S AND TRAINEE'S RESPONSIBILITIES

1. The training plan shall include job tasks and activities which are of occupational and educational value.
2. Employment shall conform to all federal, state, and local laws and regulations, including the provision of OSHA approved safety glasses where required. Worker's compensation must be provided by the employer.
3. The COE trainee must receive a passing grade in the Related Instruction class in order to receive COE job credit.
4. The trainee shall notify the coordinator and employer if it is necessary to be absent from work.
5. The student's minimum COE training period shall be an average of 15 hours per week for the school year. (The COE trainee may not work more than a combination of 54 hours per week of school and job. All other minor students are restricted to a combination of 48 hours per week, school and job.)
6. The student's minimum Work Experience hours shall be an average of 10 hour per week.
7. The student's minimum Internship hours shall be an average of 5 hour per week.
8. The student is required to document and submit hours worked to the coordinator not less than once per month.

*** This program will not be interrupted or terminated without prior consultation with the coordinator ***

Huron High School
2727 Fuller Rd.
Ann Arbor, Mi. 48105 - 994-2077

Career and Technical Education
2725 Boardwalk
Ann Arbor, Mi. 48104 - 994-2315

Pioneer High School
601 West Stadium Blvd.
Ann Arbor, Mi. 48103 - 994-2153

SIGNATURES:

Employer _____ Date _____ Student _____ Date _____
 Parent / Guardian _____ Date _____ Coordinator _____ Date _____

THE EMPLOYER MUST RECEIVE A COPY OF THE COMPLETED TRAINING AGREEMENT BEFORE A MINOR'S EMPLOYMENT IS LEGAL

***** The Ann Arbor Public Schools and the above named employer do not discriminate on the basis of *****
 race, color, sex, religion, creed, political belief, age, national origin, linguistic and language differences,
 sexual orientation, socio-economic status, height, weight, marital or familial status, or disability.

