

- 1) Integrate Media and Technology into Teaching and Learning
 - a) Students
 - i) Graduate Requirement: ability to acquire/access, manage/manipulate, publish/process information
 - ii) Student email
 - iii) Class Web Sites
 - iv) Home access to Media Center catalog and resources
 - v) Thumb Drives for all students (if appropriate)
 - vi) New Teacher orientation
 - vii) Master Tech to team with teachers
- 2) Equitable Access for all students, teachers, and staff
 - a) Open labs for all kids
 - b) Server space available for class web sites and larger storage for student
 - c) Community partnerships
 - d) Updated software at all levels
 - e) Extended Media Center open hours
 - f) School-wide cable broadcast capability (TV/Radio)
 - g) Classroom's consistently equipped with DVD/VCR digital projectors, new and larger screens
 - h) Cable TV wiring repaired and consistent
 - i) Smart Boards
 - j) Digital multi-media production facilities
- 3) Continual evaluation and long-range planning
 - a) AAPS buyers link purchases with building reality
 - b) District sets standards. Building defines needs
 - c) Communication between building instructional needs and district
 - d) Instructional Technology Committee assumes responsibility for long-range planning, annual review, and measurement of success
 - e) A stable and adequate budget from the district for media and technology
- 4) Write a building Technology Plan
 - a) Statement of current assets
 - i) Hardware
 - ii) Software
 - iii) Status of classroom and department equipment
 - iv) Support Staff
 - v) Expenses – yearly dollar outlay
 - b) Best Practices
 - i) Statement of current best practices
 - ii) Statement of current building practices
 - iii) Define process for making building practice congruent with best practice.
 - c) A review process
 - d) Method for informing/developing staff